



CITY OF GRAND RAPIDS

July 29, 2019

Muckrock News
68163-47668347@requests.muckrock.com

**Re: Freedom of Information Act Request #67663
DEPOSIT \$771.04**

Dear Muckrock:

This letter will respond to your Freedom of Information Act request deemed received by the FOIA Coordinator on July 8, 2019. Your request is as follows:

"Metadata information on all emails sent and received during January, 2019:

- 1. From address*
- 2. To address*
- 3. bcc addresses*
- 4. cc addresses*
- 5. Time*
- 6. Date"*

Your request is GRANTED in part and DENIED in part. Your request is denied under MCL 15.243 (1)(z) [Information that would identify or provide a means of identifying a person that may, as a result of disclosure of the information, become a victim of a cybersecurity incident or that would disclose a person's cybersecurity plans or cybersecurity-related practices, procedures, methods, results, organizational information system infrastructure, hardware, or software]. Even production of the metadata you are requesting can be used to build spam/phishing contact lists, or design phishing or social engineering campaigns against a private citizen, the City, or another organization which city employees contact through email. It is the City's position that the public interest in the disclosure of this information is outweighed by the public interest in keeping this information private. The release of this private information would not significantly contribute to a better understanding of the operations of the City of Grand Rapids, the core purpose of the Freedom of Information Act in this instance.

MCL 15.234(8) permits a public body to "require at the time a request is made a good-faith deposit from the person requesting information . . . if the entire fee estimate or charge authorized [by the statute] exceeds \$50.00, based on a good-faith calculation of the total fee.... [T]he deposit shall not exceed ½ of the total estimated fee...."

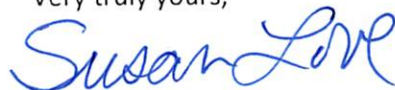
If you would like to receive copies of the above-referenced documents, the City of Grand Rapids hereby requires a deposit in the amount of **\$771.04**. Once this office receives your deposit, I will produce the records requested on a dvd by U.S. Mail. You will then be responsible for the remaining balance. You will note from the attached invoice that we are granting a 50% reduction in our bill due to the fact the FOIA Coordinator never properly received your initial request sent to pklimas@grand-rapids.mi.us.

The deposit must be received by our office on or before September 15, 2019. Please be advised that pursuant to MCL 15.234(14) we will consider the request abandoned and will no longer be required to fulfil your request if a deposit is not received within forty-eight (48) days after the notice for deposit has been sent by our office or you have not filed an appeal of the deposit amount pursuant to section 10a. I anticipate it will take two weeks after receipt of your deposit to provide the records.

A copy of the City of Grand Rapids' Freedom of Information Act Procedures and Guidelines and written public summary is available on the City's website at the following location:
<https://www.grandrapidsmi.gov/Directory/Administrative-Policies/Freedom-of-Information-Act-91-02>.

If you have questions regarding this matter, please do not hesitate to contact me.

Very truly yours,



Susan Love

Legal Secretary – FOIA Coordinator

**CALCULATION OF FEES AND COSTS
FREEDOM OF INFORMATION ACT (FOIA)
DETAILED ITEMIZATION**

FOIA #6763
MuckRock Metadata

1. LABOR- Search, location and extraction of records:

	Application Administrator	
Hourly rate	\$125/hr (contractor, fringe benefit multiplier does not apply)	
	22.5 hours	= \$2,812.50

REDACTION – Review and separation of exempt from nonexempt information:

	Legal Secretary I	
Hourly rate	\$23.54 x 1.5 (fringe benefit multiplier) = \$35.31	
	X hours** (X minutes)	= \$0.00

DUPLICATION, COPYING & TRANSFERING RECORDS:

	IT Manager	
Hourly rate	\$51.11 x 1.5 (fringe benefit multiplier) = \$76.66	
	3.5 hours	= \$268.31

2. COPYING:

Paper: _____ # of sheets @ \$.04 per sheet = \$

Digital Media 1 # of CD or DVD @ \$0.27 or \$0.35 each = \$.35

3. MAILING:

Postage: _____ + Other (specify): _____ = \$3.00

Subtotal **\$3084.16**

☐ Indigency Waiver (\$20.00)

☐ Waiver under Section 931 of the Mental Health Code (\$20.00)

☒ Late Response Reduction @5% each day (max 50%)

\$(1542.08)

Request sent 1/30/19 to pklimas@grand-rapids-mi.us, never forwarded to FOIA Coordinator; initial due date 2/5/19.

TOTAL CHARGES: **\$1542.08**

50% deposit: **\$ 771.04**

**Please make payment to "City of Grand Rapids" and forward to: FOIA Coordinator, City Hall,
300 Monroe Ave. NW, Grand Rapids, MI 49503**

Grand Rapids FOIA Procedures and Guidelines and Written Public Summary are available at
www.grcity.us/FOIA